



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>KRISHNA CHANDRA COLLEGE</b>
• Name of the Head of the institution		<b>DR. GOUTAM CHATTERJEE</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>+919002244569</b>
• Mobile No:		<b>9434015200</b>
• Registered e-mail		<b>principalkccollege@yahoo.com</b>
• Alternate e-mail		<b>principal@kccollege.ac.in</b>
• Address		<b>HETAMPUR, BIRBHUM</b>
• City/Town		<b>HETAMPUR</b>
• State/UT		<b>West Bengal</b>
• Pin Code		<b>731124</b>
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		<b>Affiliated College</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Rural</b>
• Financial Status		<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	The University of Burdwan				
• Name of the IQAC Coordinator	Dr. Pallav Jyoti Pal				
• Phone No.	+919434641986				
• Alternate phone No.	7908227510				
• Mobile	7908227510				
• IQAC e-mail address	iqac@kccollege.ac.in				
• Alternate e-mail address	pallav.pjp@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://kccollege.ac.in/admin-panel/CKUPLOAD/1080521153.pdf">http://kccollege.ac.in/admin-panel/CKUPLOAD/1080521153.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://kccollege.ac.in/admin-panel/CKUPLOAD/1318846726.pdf">http://kccollege.ac.in/admin-panel/CKUPLOAD/1318846726.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.03	2018	03/07/2018	02/07/2023
<b>6. Date of Establishment of IQAC</b>			19/07/2014		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Zoology	Project	Department of Science & Technology and Biotechnology, Govt. of West Bengal	2018 duration 2 Years	800000
Zoology	Project	West Bengal Biodiversity Board, Dept of Environment, Govt of WB	2019 duration 2 years	560000
4 Science departments: Chemistry, Mathematics, Physics, Zoology	Strengthening component of the Star College Scheme	DBT	2020 duration 3 years	5400000

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		

<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Received financial assistance from DBT under Strengthening component of the Star College Scheme to improve science teaching.	
Smooth transition to regular online mode of teaching, setting papers, conducting examinations and evaluation of answer-scripts from the onset of the COVID-19 pandemic.	
Several webinars, e-workshops, certificate courses, lecture series, quiz have been organized by different departments through online mode.	
Establishing COVID Helpline for raised fund for the treatment of financially weak COVID infected villagers.	
Durga Puja gifts (cloth and food items) have been provided to the deprived sections of Hetampur village.	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Introduction of G-suite	G-suite introduced
To conduct webinars, e-workshops, certificate courses, lecturer series, quiz	Several webinars, e-workshops, certificate courses, lecturer series, quiz have been organized by different departments through online mode.
To organize an induction programme for the first year students	Induction programme organized
To organize an awareness programme about the process of online semester end examination	Department-wise awareness programme organized
To organize FDP on LMS and OER	32-hour FDP organized with faculty members from institutes of all over India
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body	08/03/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2019-2020	26/02/2022

**15. Multidisciplinary / interdisciplinary**

Sl No.	Name of Parent Department	Name of topics/programmes	Na Be
1	Botany	Cell Biology: Cell structure and function; Characteristics of prokaryotic and eukaryotic cells; Origin of eukaryotic cell (Endosymbiotic theory); Plasma membrane (chemical composition) and membrane transport; Cell organelles; Cell division	Zo
		Phytogeography: Principles; Continental drift; Characteristic features of major terrestrial biomes (one each from tropical, temperate & tundra); Phytogeographical division of India	Ge
		Bioenergetics: Concept of free energy,	Zo

		endergonic and exergonic reactions, coupled reactions, redox reactions.		
2	Chemistry	Transition Metal & Coordination Chemistry, Analytical and Industrial Chemistry		Ph Zc Er
		Basic Analytical Chemistry: Analysis of soil; Analysis of water; Analysis of food products		Ge
		Analytical chemical biochemistry: Carbohydrates; Proteins; Enzymes; Biochemistry of disease: A diagnostic approach by blood/urine analysis.		Me Zc
		Analytical and Environmental Chemistry:		Er Bo Ge
		Pharmaceutical Chemistry:		Me Zc
3	Mathematics	Computer Graphics		Ph
		Object Oriented Programming in C++		Ph
		Mechanics I & II		Ph
		Probability and Statistics		Ph Co
		Industrial Mathematics		Ph
		Bio Mathematics		Zc

4	Physics	Renewable energy and energy harvesting		En
		Weather forecasting		Ge En
		Computational physics skill		Ma Sc
		Medical physics		Me
		Nano Materials and Applications		Ma Ch
		Biophysics		Bi Bo
5	Zoology	Microbiology		Ma Bo
		Community Nutrition and Health Statistics		Ma Bo
		Zoogeography		Ge
6	Bengali	PrabandhaSahitya: Bankimchandra & Rabindranath		St su
		Prachya Kabyatattwa' based on Sanskrit Aesthetics		Sa
		Elementary knowledge of the types of literature and folk literature of Bengal		St su
7	Economics	Insurance Market And Its Products		Ma
		Indian Stock Market Trading		Ma
		Business Plan Formulation		Ma

8	Education	<table border="1"> <tr> <td data-bbox="1054 152 1489 208">Educational Philosophy</td> <td data-bbox="1493 152 1596 208">Ph</td> </tr> <tr> <td data-bbox="1054 215 1489 286">Educational Psychology</td> <td data-bbox="1493 215 1596 286">Ps</td> </tr> <tr> <td data-bbox="1054 293 1489 365">Educational sociology</td> <td data-bbox="1493 293 1596 365">So</td> </tr> <tr> <td data-bbox="1054 371 1489 488">History of Education in India</td> <td data-bbox="1493 371 1596 488">Hi</td> </tr> <tr> <td data-bbox="1054 495 1489 651">Value Education</td> <td data-bbox="1493 495 1596 651">Al So De</td> </tr> <tr> <td data-bbox="1054 658 1489 730">Yoga Education</td> <td data-bbox="1493 658 1596 730">Ph</td> </tr> <tr> <td data-bbox="1054 736 1489 853">Music and Fine Arts in Education</td> <td data-bbox="1493 736 1596 853">Mu</td> </tr> <tr> <td data-bbox="1054 860 1489 1014">Basics of Educational Research and Statistics</td> <td data-bbox="1493 860 1596 1014">Ed</td> </tr> </table>	Educational Philosophy	Ph	Educational Psychology	Ps	Educational sociology	So	History of Education in India	Hi	Value Education	Al So De	Yoga Education	Ph	Music and Fine Arts in Education	Mu	Basics of Educational Research and Statistics	Ed
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History of Education in India	Hi																	
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9	English	<table border="1"> <tr> <td data-bbox="1054 1021 1489 1137">Indian Classical Literature</td> <td data-bbox="1493 1021 1596 1137">Sa Be</td> </tr> <tr> <td data-bbox="1054 1144 1489 1261">Postcolonial Literatures</td> <td data-bbox="1493 1144 1596 1261">Hi</td> </tr> <tr> <td data-bbox="1054 1267 1489 1384">Partition Literature</td> <td data-bbox="1493 1267 1596 1384">Hi So</td> </tr> <tr> <td data-bbox="1054 1391 1489 1547">Literary Theory</td> <td data-bbox="1493 1391 1596 1547">Hi So Ph</td> </tr> <tr> <td data-bbox="1054 1554 1489 1626">Translation Studies</td> <td data-bbox="1493 1554 1596 1626">Be</td> </tr> <tr> <td data-bbox="1054 1632 1489 1789">Film Studies</td> <td data-bbox="1493 1632 1596 1789">Hi So Ph</td> </tr> <tr> <td data-bbox="1054 1796 1489 1912">Contemporary India: Women and Empowerment</td> <td data-bbox="1493 1796 1596 1912">Hi So</td> </tr> <tr> <td data-bbox="1054 1919 1489 2083">Academic Writing and Composition</td> <td data-bbox="1493 1919 1596 2083">Hi So Ph</td> </tr> </table>	Indian Classical Literature	Sa Be	Postcolonial Literatures	Hi	Partition Literature	Hi So	Literary Theory	Hi So Ph	Translation Studies	Be	Film Studies	Hi So Ph	Contemporary India: Women and Empowerment	Hi So	Academic Writing and Composition	Hi So Ph
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Translation Studies	Be																	
Film Studies	Hi So Ph																	
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Academic Writing and Composition	Hi So Ph																	



		Language (L1/1): Language, Variety and Stylistics	AL Sc De
10	Geography	Statistical Methods in Geography	Ed Ed
		Economic Geography	Ed
		Environmental Geography	Bo
		Advanced Spatial Statistical Techniques	Ed an
		Environmental Geography	Bo
		Research Methodology and Field Work	AL
		Remote Sensing and GIS	AL
		Evolution of Geographical Thoughts	Ph
		Resource Geography	Ed
		Soil and Biogeography	Zo Ch
11	History	Archives & Museums in India	Mu
		Understanding Heritage	Mu
		Understanding Popular Culture	Cu
		Art Appreciation: An Introduction to Indian Art	Ar
		History of Modern East Asia: 1840-1919	So St
		History of China &	So

		Japan : 1919-1949	St
		Museum & Archives in India	Mu
		Indian History & Culture	Cu
		Understanding Heritage	Mu
		Ethnographic Practices in India: Tradition of Embroidery, Textile making, Knitting, Handicrafts	Te
		Women's Studies in India)	Wo
		Some Perspectives on Women's Rights in India	Wo
		Understanding Popular Culture)	Cu
		An Introduction to Archaeology	Ar
		Gender & Education in India	Ge
		History of Indian Journalism	Jo Co
		Art Appreciation: An Understanding to Indian Art	Ar
12	Philosophy	Annambhatta: Tarkasamgraha with Dipika	Sa
		Psychology	Ps
		Philosophy of Human Rights	Ph

		Socio-Political Philosophy		Pol
		Special Text: Kathoponisd		Sa
		Special Text: Rabindranath Tagore: Sadhana		Be
13	Pol. Science	Western political thought		Ph
		Political theory		Hi Ec
		Public administration - basic theories		Ec
		Legislative support		Ec
		Peace and conflict resolution		Ec
		International relations		Hi
		Sociology and politics		Hi
		Public opinion and survey research		Ec Ge
		Select comparative political thought		Ph
		Advanced political theory		Ph Ec
		Public policy: concept and implications in india		Ec
		Understanding globalization		Ec
		Political economy of international		Ec

		relations	
14	Sanskrit	The History of Indian Philosophy	Ph
		Indian Epigraphy and Chronology	Hi
		Sanskrit and World Literature : William Jones, Charles Wilkins, H. Wilson, Max Muller, J.G.Buhler	Er
		Indian Ontology and Epistemology	Ph
		Indian System of Logic	Ph
15	Commerce	Principles of Economics	Ec
		Business Law	La
		Computer Applications in Business	Co
		Business Mathematics and Statistics	Ma St

#### 16.Academic bank of credits (ABC):

- According to National Education Policy 2020, Academic Bank of Credits (ABC) is a national level facility to promote the flexibility of curriculum framework and offer academic mobility of students so that they can verify the credits, store the credits, transfer or redeem such credits, and promote them as and when required. It is working on the principle of multiple entry-multiple exit as well as any-time, any-where, and any-level of learning.
- The institute concurs in principle with the ABC.
- The affiliating University of Burdwan has uploaded the certificates of UG Examination (Hons. : BAH & BCH & BSH) to the National Academic Depository. Students are able to download their certificates from Digilocker App by providing valid Registration Number , Roll Number and Examination Year.
- The affiliating university has appointed a Nodal Officer,

National Academic Depository (Digilocker), The University of Burdwan.

#### 17.Skill development:

Presently, the Institute don't have any mandatory formal vocational courses, soft skills and value education courses. We do agree that such courses are very much crucial to improve the employability of the students. However, the institute offers need based skill education for the students.

#### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- Departments have sought to revive cultural assets like folk music for communicating affirmative messages in society. Almost all cultural activities are conducted by the local language (Bengali).
- All the teachers and non-teaching staff of the institute are well-versed with the local language (Bengali). The courses in the institute are delivered mostly bilingually.
- The college offers Bengali and Sanskrit as UG level Programmes.
- There are frequent celebrations of national and regional festivals and events, birthday of national figures, yoga training, etc.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- Outcome-based education (OBE) is a system where each part/feature of teaching-learning is essentially focused on the outcomes of the course and it is not focused on what a teacher teaches. The teachers, however, guide the students on the basis of the targeted outcomes. Each student has the flexibility and liberty to learn, to expand knowledge and to develop a better thought process in their ways.
- The institute has hoisted the programme outcomes (POs), programme specific outcomes (PSOs) and course outcome (COs) in the college website and communicated to the students by the respective teachers during orientation programmes at the very beginning of the course. The students are also encouraged to take up courses with a definite objective of developing skills or gaining knowledge so that they can complete the goal by the end of the course. The students are free to learn as per their choice under the CBCS framework.
- These outcomes are evaluated through internal assessment and semester-end examinations, seminars, workshop, projects and during their participation in different co-curricular

activities.

## 20.Distance education/online education:

- As an affiliated college under the University of Burdwan, presently we do not have the scope to offer any courses in an ODL Mode. No vocational courses are offered through ODL/blended mode. However, during the pandemic period, courses are delivered by the teachers using online platforms like Zoom/Google Meet.
- The college also conducts a Distance Education PG programme affiliated to the Vidyasagar University in the six subjects Bengali, Environment Science, History, Political Science, English, and Sanskrit.
- Students are encouraged to use the online platforms like YouTube, NPTEL, etc. Students' feedbacks are taken online. Institute empowers the students with the usage of online tools and materials for learning. Webinars and e-workshops are organized periodically. Information exchange and collecting are done using collaborative platforms like Google Forms and Google Docs.
- The institution has certain amenities, and our teachers are skilled to offer education in blended mode. However, ODL/online/blended learning requires much more funds for the further development of the ICT facilities and space constraints.

## Extended Profile

### 1.Programme

1.1	429
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	3181
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	977
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	591
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	40
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	46
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	42
Total number of Classrooms and Seminar halls	
4.2	18.19976
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	56
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the College is affiliated with The University of Burdwan, it fully follows the University curriculum. The College prepares the academic calendar with the help of the academic calendar of the affiliating university. The syllabus is distributed among the teachers in departmental meetings and classes allotted as per the routine. The departmental routines are approved by the Principal. The principal supervises the regularity of classes. Teachers note down the topic taught in every class to keep track of the progress of the coverage of the syllabus. Regular departmental meetings are also held to discuss the extent to which the syllabus has been completed. Teachers also supplied study material through WhatsApp, Google Classroom, and the Departmental website. Departments use tutorials, continuous assessments, and mentor-mentee exchanges to identify the learning difficulties and special needs of the students. Students are supported with a bridge course at the beginning of a semester to help them to catch up with the prerequisites. The College provides a Wi-Fi- enabled campus and a good student-computer ratio for its students as an additional boost. Apart from the conventional chalk and talk method, ICT-based teaching-learning methods are extensively used. For smooth and quick communication the WhatsApp groups are created.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/1_1_Courses_Offered_Supporting_Document2.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/1_1_Courses_Offered_Supporting_Document2.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar as announced time to time by the affiliating University. Thus, prior to the commencement of the academic session an academic calendar is notified which



clearly specifies the date or time of various university academic events. After that the department plans their own schedule of classes, organizing various seminars, workshops, educational tour etc. In this year also the department strictly followed the academic calendar issued by the affiliating university. However, due to the outbreak of Covid 19 pandemic and closure of the educational institution from the last part of the march, 2020 the institute strictly obeyed the guidelines issued by the affiliating Burdwan University and the Government of West Bengal. During this academic year classes were conducted in online mode as per the affiliating Burdwan University and the Government of West Bengal guidelines.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://kccollege.ac.in/admin-panel/CKUPLOAD/1318846726.pdf">http://kccollege.ac.in/admin-panel/CKUPLOAD/1318846726.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college worked as the torchbearer of education in the district of Birbhum for the last 125 years. Apart from providing the best quality of education the college also works for the holistic development of society. The college conducts various co-curricular activities throughout the year. Through these co-curricular activities, the college raises awareness about professional ethics, gender, human values, environment and sustainability. All the stakeholders of the college actively participate in such programs. Also, the NCC and NSS units of the college organize several events. The college has a code of conduct for all of its stakeholders to maintain professional ethics. The college celebrates different gender sensitization programs like celebrating international women's day to increase awareness about gender equity. Also, the college is committed to raising awareness about the environment for a sustainable future. The college organizes various awareness events on the occasion of world environment day, forest week etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### **1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

56

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://kccollege.ac.in/igac-new.php?id=16">https://kccollege.ac.in/igac-new.php?id=16</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

2080

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

694

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Krishna Chandra College assesses the learning levels of the students through mid-semester exam and end-semester exams, assignments, presentations, viva-voce exam etc as directed by the university

through the year. The academic committee suggests the departments for organizing online classes separately for both advanced learners and slow learners. This practice is initiated as a part of blended learning system for the students having different learning capabilities.

For the advanced learner work in the form of projects and home assignments are given. Also the following measures are taken for both week and advanced learners:

- A well-stocked library with advanced reference facilities
- All departments are equipped with its own departmental library
- Incentives in the form of merit scholarships, both state and centre aided
- The students obtaining highest marks from each departments are felicitated
- Encouragement for participation in inter-college and intra-college competitions, and paper presentations using ICT, quiz competition, etc
- Special lectures by eminent speakers from industry and academia
- Free internet access
- Teachers are available beyond class hours to counsel the weaker students.

File Description	Documents
Link for additional Information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/2_2_1_Additional_Inf_01.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/2_2_1_Additional_Inf_01.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3181	40

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Various student-centric learning methods like workshops, seminars, group discussions, slide shows etc. have been adopted. Moreover, projects, seminars are conducted in a regular basis. NSS, NCC are conducting programmes in a regular basis to motivate the students in the difficult COVID pandemic situation. Thinking the physical condition of the student at a first priority the college provides all possible support such as:

- Smart classrooms for taking online classes:
- Personal laptops for all the departments
- Fully Wi-Fi campus
- Internet room
- Open access library
- Facility to download e-resources
- Digitization of lessons of some departments
- Institutional book grant in addition to UGC grant
- Fund for purchase of laboratory instruments, equipment's and materials
- Fund for organizing workshops, seminars and conferences

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers, non-teaching staffs and students of the Krishna Chandra College use a wide range of ICT-enabled tools to ensure an effective teaching and learning process, which has considerably improved during the academic session 2020-21, due to the online learning mechanism in the pandemic situation. Some of the faculties of the college uploaded study materials, give assignments, share links to further learning, taken classes in different online meeting platforms like Google meet, Zoom, Microsoft team etc in regular basis.

Google meet used by most of the teachers for classes and assignments and power-point presentations are prepared and presented by students.

Though it is difficult for the practical classes in online platform but the teachers done their best.

Video lectures are uploaded by some of the faculty members so that students can learn at their own pace and time after the regular class hours.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>



<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
40	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
19	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
439	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institute prepares its own academic calendar well before the semester commences based on the University's Academic Calendar. These include completion of syllabus coverage and Extra classes for theory.

Changes in schedules, patterns, and methods are communicated to students forthwith via online class briefings and Notifications. Syllabus for the test is communicated to students by class teachers well in advance.

Internal assessment for theory and lab papers is done through Continuous assessments.

The institute has prepared standard formats for question papers depending upon the type of the subject .

Examination Committee coordinated all the internal examinations (mid-term) of the college before the commencement of the CBCS.

In the pandemic situation the end term question papers though set by the University but evaluations are done by the college teachers.

For the mid term examination the examination process included setting of question papers, evaluation of answer scripts is done with utmost care within a stipulated period of time. Marks are submitted in the university portal within the stipulated time.

Tutorials were also held on a regular basis.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/2_5_1_Additional_Information.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/2_5_1_Additional_Information.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institute carefully adheres to the affiliating University's norms at the time of conducting Internal exams and Semester Exams. Project Seminars are held in Google Meet/Seminar halls making the live video

of the students. The Examination Cell, and the college office are always in close collaboration with the mother University, deals with any student grievances regarding Admit Cards, Registration Certificate, etc. Any exam malpractice is reported to the Examination Cell and dealt with as per University norms. Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient. In the pandemic situation as the evaluation of the mid semester and end semester was done by the college teachers, utmost care is taken for the transparency of the evaluation process. The identity of the teachers are made strictly confidential for this purpose.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article%20body%20image/252%20Additional%20Information.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article body image/2 5 2 Additional Inf ol.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are displayed on website and communicated to teachers and students. Posters are displayed in the departmental notice board with the programmes offered by SWYYAM. MOOCS and other platforms. Students are highly encouraged to take some online courses under the UGC listed platforms like SWYYAM, MOOCS and other platforms. Regular departmental meetings are conducted to discuss the progresses and performances of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://kccollege.ac.in/admin-panel/CKUPLOAD/1457389097.pdf">https://kccollege.ac.in/admin-panel/CKUPLOAD/1457389097.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Krishna Chandra College follows the syllabi laid down by the Burdwan University which is its mother university for all its subjects. All the departments are requested to upload the teaching plan to ensure the compilation of the syllabus in the stipulated time period. The Principal in coordination with the Heads of the Department monitor the execution of the assigned syllabus and it's timely completion. The final outcome of the course is evaluated through the performance of the students that is analysed at the mid and end of each semester examination. Students feedback are taken in this regard in an interval basis. Teachers are advised to complete the syllabus well before the commencement of the final examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

533

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kccollege.ac.in/admin-panel/CKUPLOAD/690223129.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

62

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

4

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://dbtindia.gov.in/schemes-programmes/building-capacities/teaching/star-college-scheme-strengthening-ug-science">https://dbtindia.gov.in/schemes-programmes/building-capacities/teaching/star-college-scheme-strengthening-ug-science</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

24

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are inseparable part of NCC training. Each & every year NCC company carries various extension activities under the banner of Community Development & Social Service Activities at

the directions of Battalion Headquarters. Along with carrying out various social service activities NCC company of the college adopts one village each & every year. It carries out different social service activities in the adopted village with a view to developing the village holistically. Cadets spontaneously take part in the programme & stretch out their hands of co-operation in achieving the targeted goals. Social service activities include organizing rallies, awareness campaigning about various government schemes. Youths of the adopted village are specially trained & helped in joining Police Services, Armed Forces etc. In addition to these special care is taken about educating the old & aged people in the village. Awareness campaign on "Beti Bachao, Beti Pado" has drawn a special attention of the villagers. It is expected that if the programmes continue to take place for a long period of time with necessary support & help of local administration it will bring a revolutionary change in the surrounding villages & locality.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,

**during the year****14**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****1790**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year****0**

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**



**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has sufficient infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**1. Classroom:**

- The institute has 42 classrooms.
- The Number of ICT enabled Classrooms is 11.
- There are two seminar halls with ICT facilities.
- One LED TV
- One Interactive Board

The optimal utilization of the classrooms is ensured and innovative teaching-learning practices are encouraged.

**2. Laboratories:** The institute has spacious and well-equipped laboratories.

**3. Seminar Hall:** There are two seminar halls with ICT facilities. Seminar halls equipped with LCD projector, computer, audio-visual facilities and Internet facilities. The seminars/webinars, Guest lectures, workshops etc are conducted in the seminar halls.

**4. Library:** The central library is located in the Ground floor. The

Library is well-stocked. The total number of books in the central library is 21574.

5. Internet Facility: - Bandwidth available of internet connection in the Institution is 50mbps.

The institute provides several physical facilities like classrooms with ICT facility, It is a dedicated WIFI campus. It also has its own playground, indoor sports complex, which helps the students to compete with the present society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college provides enough physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular

activities efficiently. The students of the college are engaged in different physical and cultural activities like- annual sports, indoor and outdoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc. The NSS and NCC are specially formed to contribute as much as possible in different co-curricular activities and social works. The institute has a newly constructed auditorium for extracurricular activities .

each year the students union organizes Annual fest in the college premise.

There is a well built stage in the college ground is used for cultural activities and functions like celebration of Independence day, Republic day etc.

The college organizes annual sports yearly basis and a rich number of people took part in the event. There are also different common rooms for boys and girls in the college. The Common Room is equipped with Carrom board, Table Tennis board and Chess board.

The college organize NSS camps in a regular basis and other activities are carried out regularly. The college provides infrastructure and funds for all NSS activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/4_1_3_Ext_Prof1.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/4_1_3_Ext_Prof1.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) namely CAMS 3.0 since 2018. Web OPAC Library system is running in the library which provides different library resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/4_2_1_Ext_Prof1.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/4_2_1_Ext_Prof1.pdf</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6020

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

Due to lock-down, the college library was closed and thus, no teachers and students use library physically during 2020-21.

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

This Institution frequently updates its IT facilities including Wi-Fi. The Institute has 56 number of computers, 3 Wi-Fi enabled computer lab, 1 well equipped computer center with Wi-Fi facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

56

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.19976

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has a conventional procedures and policies for maintaining and utilizing physical, academic, and support facilities - laboratory, library, sports complex, computers, classrooms, etc.

##### Maintenance of the laboratory:

- The laboratory equipment, specimens, and other necessary chemicals are purchased by the office of the Principal and purchase committee as per the requirements of the teaching departments of the college.
- Record of maintenance account
- The Lab attendant issues equipment to the students
- The lab attendant keeps a record

- Stock register is regularly maintained.

#### Maintenance of library:

- The college Library is automated.
- The library software is used for Library for housekeeping operations.
- The list of books and other materials for purchase in the library.
- The departmental libraries have a good stock of texts and references.
- Provision of 'no dues' certificate
- Library periodically does the stock verification.

#### Maintenance of the sports facilities:

- Students' union takes responsibility for the maintenance of the sports facilities.
- The college authority purchases them by calling quotations.
- Some of the sports items are available
- Gym facilities are available for the use of the students.

#### Maintenance of Computers and IT facilities:

- Use of stock register.
- ICT facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kccollege.ac.in/admin-panel/CKUPLOAD/226745892.pdf">https://kccollege.ac.in/admin-panel/CKUPLOAD/226745892.pdf</a>

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

##### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1662

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

C. 2 of the above



File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

65

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Krishna Chandra College, Hetampur has an active student council named as student council of Krishna Chandra College. It is a group of elected students consisting of a president and a secretary working together within the framework of a constitution to provide a means for student's expression and assistance in college affairs and activities, give opportunities for student experience in leadership and encourage student relations. Teachers' Day, Fresher's Welcome, Students Farewell and College Annual Fest are organized exclusively by the Students' Council.

Several awareness programmes and seminars and webinars are organized by the Students' Council with the guidance of the teachers.

Council members play an active role in College Annual function, College Sports and during new admission. Inputs and suggestions are sought from Students' Council members when organizing student related events. . Council acts as a liaison between teachers and students as well as between college administration, various

committees and students to facilitate easy flow of information. Student's representation is also there in various committees.

In the present pandemic situation where face to face interaction with students is difficult the role of Class Representatives (C.R) that are selected by fellow classmates have increased a lot for disseminating vital information and acting as a link between students and teachers.

The college has separate common rooms for boys and girls. 24 hours Wi-Fi facility in the college is available.

There is a sound relationship between the teachers and the student union.

File Description	Documents
Paste link for additional information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/5_3_2_Ext_Prof1.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/5_3_2_Ext_Prof1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an active alumni association. Members of the association sometimes form unions and donate part of their earnings here for the welfare of students. The college is trying to form its registered Alumni Association.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

It is necessary to have the practice of decentralization and participating management for the smooth, efficient and successful functioning of any institution. The principal of the institution has

decentralized his powers by forming various Advisory Committees and a subcommittee consisting of teaching and non-teaching staff for the smooth running of the institution. Also, there are departmental coordinators in each of the departments who are endorsed to look after various departmental aspects like preparing departmental load distribution, conducting class tests, conducting departmental seminars/workshops and organizing educational tours, etc.

File Description	Documents
Paste link for additional information	<a href="https://kccollege.ac.in/mission.php">https://kccollege.ac.in/mission.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership in various institutional practices such as decentralization and participative management is uploaded here.

File Description	Documents
Paste link for additional information	<a href="https://kccollege.ac.in/pageview.php?id=53">https://kccollege.ac.in/pageview.php?id=53</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Institutional Strategic Plans

1. Improved Teaching-learning procedure
2. Effective Leadership and Participative management
3. Ensuring effective governance
4. Student's Overall Development through Participation
5. Employees Advancement & Welfare
6. Discipline
7. To apply for DBT Star College Scheme for Strengthening of UG

**Science**

8. Women/Student/Faculty Grievances
9. Financial Planning & Management
10. Constant Growth in Research and Development
11. Alumni Interaction and Outreach activities
12. Augmenting Physical Infrastructure.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://kccollege.ac.in/admin-panel/CKUPLOAD/683393753.pdf">https://kccollege.ac.in/admin-panel/CKUPLOAD/683393753.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The role & responsibilities of the above institutional bodies are mentioned in the Statute of the affiliating University of Burdwan:

1. The President of the Governing Body: The President monitors the overall administrative parts of the college.
2. The Governing Body: The major decisions regarding developmental plans are framed in the Governing body meetings.
3. Principal: The Principal is the academic and administrative head to decide on academic and non-academic activities.
4. Bursar: He/she manages the domestic and internal finances of the College .
5. Co-ordinators of the departments: They are responsible for academic and administrative functioning of the departments.
6. The faculty members: The Faculty members take care of the curricular, co-curricular, and extra-curricular activities.
7. The teacher council: The teachers' council is the statutory body in the College which promotes professional standards in teaching.
8. The librarian: The Librarian plans for procuring of books and maintains all functions of the Library.
9. Placement cell: The placement cell organizes campus interviews

for the final year and pre-final year students.

10. **Advisory committees:** There are several advisory committees for taking decisions.
11. **Sub-committee:** The Governing Body appoints a Sub-committee for financial affairs from amongst the members of the Governing Body.
12. **Office:** Office looks after regular day to day official work.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the Institution webpage	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/6_2_2.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/6_2_2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institute is committed to taking welfare measures of its teaching and non-teaching staff. The institute encourages faculty members to participate in various seminars, conferences, faculty development programs. Also, the institute encourages faculty members to apply for research projects and publish research articles. The



institute grants 'on duty leave' to the faculty members who wish to participate in Faculty Induction Program, Refresher Course and Short Term Course. The teaching and non-teaching staff of the college get the benefits of the GSLI policy here.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute takes regular feedback from its stakeholder to monitor performance. Also, there is a suggestion box to get suggestions to improve. All these suggestions and feedback are scrutinized and discussed with the faculty members.

File Description	Documents
Paste link for additional information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/6_3_5_Add_Inf01.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/6_3_5_Add_Inf01.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute conducts audits of the financial statement made by the accountant in each financial year.

**Internal audit:** The Governing Body of the institute appoints a Chartered Accountants M/S N.B.Bal Associates on a contract basis to audit the financial statements prepared by the accountant of the college.

**External audit:** The external audit committee set up by the DPI, Govt. of West Bengal audits the books of accounts in each financial year and submits the audited report to the institute. Till date, the DPI has not sent the name of the external auditor.

File Description	Documents
Paste link for additional information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/Audit_report_2020-2021.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/Audit_report_2020-2021.pdf</a>
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.22

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college being an affiliated college of the Univeristy of Burdwan and a Govt Sponsored College gets grants from Higher Education Department, Government of WB for smooth functioning of activities. College raises its funds from the following resources:

1. Tuition fees from students,
2. Salary grant received from government of WB for aided fulltime staff.
3. Funds and research grants from funding agencies like UGC, DBT STAR, DST etc.
4. Grants from the WB State Government
5. Interest on fixed deposits

50% of the Tuition fees received from students is to be paid to Govt of WB and rest 50% is utilised as per the requirement in the following heads:

- Infrastructure: Construction of building expenditure and renovation of building
- Physical assets: as per requirements of different departments
- Academic purpose: Like organization of seminars, workshops, research activity and for other academic activities, student related extra-curricular activities, contingencies, maintenance, remuneration of external visitors and other routine expenses.
- Salary of casual staff: There are 11 casual staff in the college.

Other necessary information is given below:

- Research proposals are prepared and sent to different funding agencies mentioned hereinabove.
- Every year budget is prepared considering the requirements of departments, offices, and various advisory committees.

File Description	Documents
Paste link for additional information	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/6_4_3_Add_Info1.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article_body_image/6_4_3_Add_Info1.pdf</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constant reviewing the teaching-learning process, structures & methodologies of operations, and learning outcomes at periodic intervals as under:

- A regular meeting of the Internal Quality Assurance Cell (IQAC) was held.
- Quality assurance strategies & processes
- During the pandemic period due to COVID-19 and ensuing lockdown, a huge number of webinars, e-workshops, FDP, lecturer series, quizzes, and other activities sessions were organized on the virtual platform to take care of the students' academic development and to uplift their mental health.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews and takes steps to improve the quality of the teaching-learning process.

- The Academic Calendar is prepared well in advance, displayed on notice board, hoisted on the website and circulated in the Institute and strictly followed.

- Admission, various vacations, tentative examination schedules, various events, etc are notified in the Academic Calendar.
- All newly admitted students have to attend the Orientation Programme.
- Students are explained the Time-Table, CBCS Programme structure, syllabi, Cos, POs, PSOs of the courses before the commencement of the semester.
- Important announcements for students and staff are notified through WhatsApp, Telegram groups.
- The Principal makes random visits to the campus to ensure the smooth functioning of classes. During lockdown due to COVID-19, the Principal monitors the weekly class reports of the departments.
- Feedback is taken from the students and proper steps are taken to improve the teaching-learning process.
- Students are also free to approach the Principal and every teacher of the Institute for feedback and suggestions.
- Feedback is analyzed and shared with the Principal.
- The teaching-learning processes are reviewed, and improvements are implemented, based on the IQAC recommendations.
- The departments are encouraged to conduct webinars, e-workshops, quizzes, etc regularly.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NIL</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college understands the importance of promotion of gender equity. Each year the college organizes several seminars, lectures in offline mode to promote gender equity. In view of prolonged closure of the college due to COVID 19 pandemic, it was not possible to conduct such activities in physical mode. So the college has organized seminars to sensitize various gender issues among the stakeholders through online mode. We also raised awareness about gender equity through mentorship program.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Girls common room</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is committed to keeping the environment clean. In our college, we have separate dustbins for keeping the biodegradable and non-biodegradable waste. For hazardous chemicals and containers we have the following policy:

**Solid waste management:**For solid waste management, we have a separate container to store glass materials and other solid materials and we keep it close except when adding waste. After the completion of filling it, we generally transfer it into the large pit for destroying it.

**Liquid waste management:**For liquid waste management we use two types of management. Firstly, we always try to reuse the solvent if possible. Secondly, we have such a system that the waste liquids pass through the proper drainage system and ultimately reach into a shot pit in a separated specific area.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://admin.kccollege.ac.in/assets/img/uploads/article%20body%20image/7_1_3_Geo_tagged_photographs1.pdf">https://admin.kccollege.ac.in/assets/img/uploads/article body image/7 1 3 Geo tagged photographs1.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.7 - The Institution has disabled-friendly,

D. Any 1 of the above

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college plays a pivotal role to provide an inclusive environment. The college sensitizes the villagers to promote tolerance and harmony towards cultural, regional, linguistic diversities from time to time through its various programs. The college celebrates different days to promote harmony. The college also trains local youths on how to raise awareness about harmony among the villagers. The college also educates the students to raise awareness about inclusive awareness through the mentorship program.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

The college sensitizes the students and employees of the institution to the constitution by observing different days of importance. The college celebrated various days of national importance like Independence day, Gandhi Jayanti, Swami Vivekananda Jayanti, Netaji birthday, Republic day. Faculties took the initiative to educate the students about the fundamental rights and duties of responsible students. The college has a strong NSS unit that takes various responsibilities to raise awareness about the constitutional obligations among the locals and students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates various national commemorative days like Independence Day, Republic Day, Gandhiji's Birthday, Netaji Subhas Birthday, Ambedkar's Birthday. Also, the college organizes various awareness programs on the occasion of world environment day, world forestry day etc. All the faculties, non-teaching staff, students, the NCC unit and NSS units actively participate in such programs. However, due to the pandemic, it was not possible to observe all the programs physically. Some programs were conducted in virtual mode. Also, few programs were conducted by maintaining strict COVID-19 protocols.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Please see the attached file for the two best practices successfully implemented by our Institution in 2020-21.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute aims to provide the best quality of education among all students irrespective of their caste, creed, and gender. The institute always tries to implement distinctiveness in the work. Almost all the students of the college are from the surrounding villages. The number of girl students is also good in a number. Most of the students are from poor economic backgrounds. The tuition fee and living costs at the hostel of the institute are pretty low compared to other institutes in the district. The college aims to

motivate them to contribute to society by acquiring proper knowledge. The institute is also gradually ramping up its infrastructure, including its ICT facility. This year we have received the grants under the strengthening component of the DBT star college scheme. The institute conducts special health-related Seminars/workshops and health check-up camps to find out the health issues of the students. Moreover, the faculty members of the institute together with non-teaching staff and students participate in various social activities, such as distributing clothes and food among the economically weaker villagers this year. Also, the institute works in the field of raising awareness about environmental issues among the villagers.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Following are the plan of action for the next academic year

- To keep the campus green, clean, and free of plastic,
- To ensure the standard of academic programmes,
- Introducing a few PG courses in regular mode (self-financed) in some Departments,
- To introduce some add-on courses in the college,
- To set up a cell to help the students of the college for the preparation of different competitive examinations,
- To organize more career counselling programmes, seminars, and workshops,
- To upgrade infrastructure facilities,
- To purchase recent subjects-related books, periodicals, and magazines and enhancement of library infrastructure,
- To purchase new equipment for the laboratories of the departments namely Chemistry, Mathematics, Physics, and Zoology using the DBT fund,
- To setup new smart classroom and seminar hall,
- To increase the number of CCTV cameras.
- To organize programs to promote gender equity.