

IQAC
Krishna Chandra College
Hetampur, Birbhum

MEETING NOTICE

10.08.2020

The IQAC meeting will be convened on 20.08.2020 from 7pm through online mode. All the IQAC committee members are hereby requested to attend the meeting.

Agenda

1. Preparation of Academic Calendar.
2. To subscribe G-Suite for online classes.
3. Conduction of internal examination through online mode.
4. Plan to conduct webinars, e-workshops, online hands-on training, lecture series etc.
5. To encourage faculty members to paper publications and research.

Sd./
Co-ordinator
IQAC

Sd./
Principal
Krishna Chandra College

MINUTES

Minutes of the online meeting of IQAC dated 20.08.2020

1. It is resolved that the academic calendar prepared by Dr. Shyamal Kr. Jash of Department of Chemistry is reviewed and accepted.
2. It is resolved that the college will apply to Google to subscribe G-suite.
3. The internal examination of the even semester of academic year 2019-20 will be conducted through online mode.
4. The chairperson, IQAC requested all the departments to conduct webinars, e-workshops, online hands-on training, lecture series etc.
5. The IQAC chairperson sincerely requested all the faculty members to publish quality papers in peer reviewed journals and to conduct research activities.

Sl No	Members Present
1.	Dr Goutam Chatterjee, Principal – Chairperson
2.	Dr Dipika Saha, Associate Prof, Dept of Physics - Representative from Management
3.	Dr Asis Kr Chakrabarty, Associate Prof, Dept of Bengali - Teacher Member
4.	Prof Dipak Kumar Das, Associate Prof, Dept of Physics - Teacher Member
5.	Dr Tirthankar Mandal, Assistant Prof, Dept of Economics - Teacher Member
6.	Ms Shabana Shalauddin, Assistant Prof, Dept of Political Science - Teacher Member
7.	Ms Hena Paul, Assistant Prof, Dept of Chemistry - Teacher Member
8.	Dr Joyita Mukherjee, Assistant Prof, Dept of Zoology - Teacher Member
9.	Dr Shyamal Kr Jash, Assistant Prof, Dept of Chemistry - Teacher Member
10.	Mr Sudhindra Roy, Assistant Prof, Dept of Education - Teacher Member
11.	Dr. Mrinal Kanti Chattopadhyay, Principal, K.R.K. Mahavidyalaya- Nominee from Education Society
12.	Sri Malay Mukherjee, Advocate, Dubrajpur– Nominee from local Society
13.	Sri C. Sutradhar– Nominee from Stakeholders
14.	Sri Arghya Bhattacharya, Student, 6th Sem, Mathematics Hons, Nominee from Students
15.	Dr. Nirmal Kumar Datta, Assistant Prof. Suri Vidyasagar College – Representative from Alumni
16.	Dr Pallav Jyoti Pal, Assistant Prof, Dept of Mathematics - Coordinator

ACTION TAKEN REPORT

Sl. No	Suggestions	Action to be taken	Person responsible	Target Date	Status
1.	Preparation of Academic Calendar.	To approve the academic calendar before the members of the IQAC	Dr. Shyamal Kr. Jash and IQAC team members	August, 2020	Completed
2.	To subscribe G-Suite for online classes.	To apply for G-suite for education.	IQAC coordinator, Dr. SK Jash, Dr. T Mondal	September, 2020	Completed
3.	Conduction of internal examination through online mode.	To Conduct internal examination.	Coordinators of all departments	As per university notification.	Completed
4.	Plan to conduct webinars, e-workshops,	To conduct webinars, e-	Coordinators of all	June, 2021	A huge no of such

	online training, lecture series etc	hands-on training, lecture series etc	workshops, online hands-on training, lecture series etc	departments		programs are organized.
5.	To encourage faculty members to paper publications and research.	To publish research papers	All teachers	June, 2021	Few papers were published.	

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MEETING NOTICE

15.09.2020

The IQAC meeting will be convened on 25.09.2020 from 7pm through online mode. All the IQAC committee members are hereby requested to attend the meeting.

Agenda

1. To conduct 32-hour Online Faculty Development Program On Learning Management System And Open Education Resources 4th November, 2020 to 10th November, 2020

Sd./
Co-ordinator
IQAC

Sd./
Principal
Krishna Chandra College

MINUTES

Minutes of the online meeting of IQAC dated 25.09.2020

1. It is resolved that a FDP on LMS and OER will be conducted from Resources 4th November, 2020 to 10th November, 2020 through online mode. Teachers from all over country will be allowed to participate in the program. The chairperson requested all the teachers of the KC College to sincerely participate in the above program. Participants will have to submit assignment in order to get certificate of participation at the end of the FDP. The chairperson promised that the fund for the program will be released from the college.

Sl No	Members Present
1.	Dr Goutam Chatterjee, Principal – Chairperson
2.	Dr Dipika Saha, Associate Prof, Dept of Physics - Representative from Management
3.	Dr Asis Kr Chakrabarty, Associate Prof, Dept of Bengali - Teacher Member
4.	Prof Dipak Kumar Das, Associate Prof, Dept of Physics - Teacher Member
5.	Dr Tirthankar Mandal, Assistant Prof, Dept of Economics - Teacher Member

6.	Ms Shabana Shalauddin , Assistant Prof, Dept of Political Science - Teacher Member
7.	Ms Hena Paul , Assistant Prof, Dept of Chemistry - Teacher Member
8.	Dr Joyita Mukherjee , Assistant Prof, Dept of Zoology - Teacher Member
9.	Dr Shyamal Kr Jash , Assistant Prof, Dept of Chemistry - Teacher Member
10.	Mr Sudhindra Roy , Assistant Prof, Dept of Education - Teacher Member
11.	Sri Malay Mukherjee , Advocate, Dubrajpur– Nominee from local Society
12.	Sri C. Sutradhar – Nominee from Stakeholders
13.	Sri Arghya Bhattacharya , Student, 6 th Sem, Mathematics Hons, Nominee from Students
14.	Dr. Nirmal Kumar Datta , Assistant Prof. Suri Vidyasagar College – Representative from Alumni
15.	Dr Pallav Jyoti Pal , Assistant Prof, Dept of Mathematics - Coordinator

ACTION TAKEN REPORT

Sl. No	Suggestions	Action to be taken	Person responsible	Target Date	Status
1.	To conduct 32-hour Online Faculty Development Program On Learning Management System And Open Education Resources	To conduct 32-hour Online Faculty Development Program On Learning Management System And Open Education Resources	IQAC coordinator, Dr. SK Jash and team members.	04.11.2020-10.11.2020	Completed

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MEETING NOTICE

14.12.2020

The IQAC meeting will be convened on 24.12.2020 from 7pm through online mode. All the IQAC committee members are hereby requested to attend the meeting.

Agenda

1. Analysis of results of the terminal year and terminal semester students.
2. To chalk out plan to utilize the grants received under the strengthening component of DBT Star college scheme.

Sd./
Co-ordinator
IQAC

Sd./
Principal
Krishna Chandra College

MINUTES

Minutes of the online meeting of IQAC dated 24.12.2020

1. Results of the terminal year and terminal semester students of the academic year 2019-20 were analysed. The chairperson suggested to improve results wherever possible.
2. The DBT coordinator explained the details of the grant and the necessary dates of purchase under the grants. Also, the chairperson suggested the four science departments namely Physics, Chemistry, Mathematics and Zoology to chalk out the plan as per the guidelines of the DBT.

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1.	Dr Goutam Chatterjee, Principal – Chairperson
2.	Dr Dipika Saha, Associate Prof, Dept of Physics - Representative from Management
3.	Dr Asis Kr Chakrabarty, Associate Prof, Dept of Bengali - Teacher Member
4.	Prof Dipak Kumar Das, Associate Prof, Dept of Physics - Teacher Member
5.	Dr Tirthankar Mandal, Assistant Prof, Dept of Economics - Teacher Member
6.	Ms Shabana Shalauddin, Assistant Prof, Dept of Political Science - Teacher Member
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8.	Dr Joyita Mukherjee, Assistant Prof, Dept of Zoology - Teacher Member
9.	Dr Shyamal Kr Jash, Assistant Prof, Dept of Chemistry - Teacher Member
10.	Mr Sudhindra Roy, Assistant Prof, Dept of Education - Teacher Member
11.	Dr. Mrinal Kanti Chattopadhyay, Principal, K.R.K. Mahavidyalaya- Nominee from Education Society
12.	Sri C. Sutradhar– Nominee from Stakeholders
13.	Sri Arghya Bhattacharya, Student, 6th Sem, Mathematics Hons, Nominee from Students
14.	Dr. Nirmal Kumar Datta, Assistant Prof. Suri Vidyasagar College – Representative from Alumni
15.	Dr Pallav Jyoti Pal, Assistant Prof, Dept of Mathematics - Coordinator

ACTION TAKEN REPORT

Sl. No	Suggestions	Action to be taken	Person responsible	Target Date	Status
1.	Analysis of results of the terminal year and terminal semester students.	To analyse results of the terminal year and terminal semester students.	IQAC Coordinator	December, 2020	Completed
2.	To chalk out plan to utilize the grants received under the strengthening component of DBT Star college scheme	To purchase items and conduct webinars and workshops under non-recurring head.	DBT Coordinator	March, 2021	Completed